

AFTER-HOURS (SUITE ACCESS) APPROVAL

| hereby request the assistance of a Building Engineer to open (Print Name) Suite No located in the 1875 CPE or 1925 CPE (circle one) building, at your cost. Please reference the feaschedule below: Engineer Rates(s) | Today's Date: | Time: | _ Company Name: |
|--|---|---|---|
| Suite No located in the 1875 CPE or 1925 CPE (circle one) building, at your cost. Please reference the fe schedule below: Engineer Rates(s) Mondays – Fridays: \$338.72 (minimum of 4 hours at \$84.68 per hour) Saturdays/Holidays: \$389.92 (minimum of 4 hours at \$97.48 per hour) Sundays: \$511.68 (minimum of 4 hours at \$127.92 per hour) Please Read Carefully: Building Management & Building Security are unable to provide after-hours suite access to tenants. Building Security is not provided with key access to tenant suites. Tenants are required to make prior arrangement for after-hours access to their suite. All tenant contacts need to submit current tenant information sheet for Building Management & Building Security records. Engineering, if available, may be able to provide some locksmith services for a fee as stated above. The tenant will ultimately be responsible for a associated costs. By signing this agreement, you are agreeing to the terms, conditions and all associate costs as stated. I,, accept all associated costs on behalf of | l, | | _hereby request the assistance of a Building Engineer to open |
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| Sign: Date: | | | |
| | Sign: | | Date: |
| (Watt Plaza Security Staff Only) Emergency Contact Approval Required. Please call emergency contact to gain approval <u>prior</u> to contacting engineer. Please complete the portion below. | Emergency Contact A | approval Required. Please call eme | ergency contact to gain approval <i>prior</i> to contacting engineer. |
| I, and they have approved payment (Security Officer) (Emergency Contact) | I,(Security Offi | , have spoken with cer) | and they have approved payment. (Emergency Contact) |
| Sign: Date: | Sign: | | Date: |